



LEVITTOWN PUBLIC SCHOOLS
Levittown Memorial Education Center
150 Abbey Lane
Levittown, NY 11756



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504 Procedural Safeguards

As a parent of a child who will be considered for, or has been determined to have Section 504 eligibility because of a disability that substantially limits a major life activity, you have the following due process rights:

- The right to examine your child's educational records.
- The right to have evaluation, educational, and placement decisions made based on a variety of information source, and by persons who know the student and who are knowledgeable about the evaluation data and placement options.
- The right to be informed of any proposed actions related to eligibility, re-evaluation, and/or plan for services.
- The right to participate in any meetings where Section 504 related decisions will be made concerning eligibility and/or services or modifications.
- The right or your child to take part in, and receive benefits from, public education programs without discrimination because of his/her disabling conditions.
- The right to be advised of your rights under federal law.
- The right of your child to be placed in the least restrictive environment.
- The right of your child to have an equal opportunity to participate in non-academic and extracurricular activities offered by the district.
- The right to receive information in your primary language.
- The right to periodic re-evaluations and re-evaluation prior to any significant change in program or service modifications.
- The right to file a grievance with the District's 504 compliance officer, *Ms. Jaclyn Guidice Assistant Superintendent for Human Resources*, over an alleged violation of Section 504 regulations (**see attached**).
- The right to an impartial hearing if meetings with the Section 504 compliance officer do not resolve the issue and you are still in disagreement with the school district's proposed action. This request must be made in writing to the Superintendent of Schools.
- The right to be represented by counsel in the impartial hearing process.
- The right to appeal the impartial hearing officer's decision.